

Legal Document Processing

Operating as an extension of your law firm, we bring **deep practice area and legal document expertise**



7,100+
projects
completed
each month

Supporting the business of law

With over 20 years of experience, Integreon's legal document processing team empowers law firms to achieve more. More responsiveness to clients. More efficient document production. More capacity to focus on firm priorities.

Integreon's collaborative, global team brings practice area specific expertise and deep legal document experience tailored to law firm clients' requirements. Our tech-enabled solutions help them achieve their near- and long-term objectives.

Responsive legal document expertise for maximum operational efficiency

Our track record of successfully supporting Am Law 100 and other top global firms spans over two decades, during which time we have evolved and innovated to keep pace with our clients and their client needs.

Benefits of working with Integreon legal document processing



Streamlining of cumbersome and redundant processes, eliminating costly and time-consuming pain points



Management of time-sensitive, high volume workflows, triaging requests to ensure right work to the right resource



Adaptable staffing models which include remote, on-site, or blended



24/7 availability to meet our client's demands without delay through our robust global delivery system



Operating as an extension of the firm by adopting client technology, processes, and methodologies to eliminate bottlenecks and inefficiencies



Seamless ability to scale resources via a proactive model for hiring, training, managing, and retaining skilled professional



Rigorous reporting metrics and advanced analytics to track and guide performance every step of the way

50+
languages

3
continents

3500+
employees

Our services

Onshore, offshore, on-site – we deliver the support you need, when and where you need it. Our extensive capabilities and 24/7 availability have made Integreon the Legal Document Services provider of choice for many of the world's leading law firms. Leveraging a deep understanding of your firm's practice areas, terminology, documents, and protocols to provide services that are indistinguishable from in-house material.

Legal document services capabilities include:



Legal word processing lifecycle from creation, editing, formatting through file management



Workflow intake, triage and assignment processes



Practice group specificities including patent drawings, discovery, leases, and trust and estate support



Technology assessment and implementation



Transcription of video, audio and internet sources



Process re-engineering through BEST team of six sigma process experts



Proofreading for consistency and brand adherence

Case history

As businesses worldwide rushed to adapt to the new realities of the pandemic, Integreon supported an Am Law top 5 client to switch to a fully remote working model rapidly and seamlessly. This relationship began in 2001 as light legal secretarial support and has evolved into an integrated global support network providing 4,000 hours per month of sophisticated Legal Document Services. With their deep institutional knowledge, subject matter expertise and earned trust, the Integreon team was uniquely qualified to help the firm respond swiftly and strategically and meet this unprecedented challenge with no disruption to their operations.



Learn how Integreon can help your organization do more and do it better.

Contact us today at info@integreon.com or visit integreon.com.



Integreon is a trusted provider of legal and business outsourced services to corporations and law firms worldwide. Through our global delivery centers, we provide expert support for a range of legal, regulatory, creative design, and administrative needs, with a proven ability to transform our clients' business performance.